ROUTING AND RECORD SHEET

SUBJECT: (Optional)

OC-AMD Staff Notes

FROM:	EXTENSION	NO.
C/OC-AMD		DATE

STAT
SIAI

TO: (Officer designation, room number, and building)	DATE RECEIVED	DATE FORWARDED	OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
1. D/CO	8 AUG 1985	09 AUG 1985		
2. DD/CO	8 AUG 1985	9 AUG 1985		
3. C/OPS	12 AUG 1985	12 AUG 1985		
4. ~~A/OC-EXA~~				
5. OC/OL/ISC				Archiving
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				
15.				

FORM 610 USE PREVIOUS EDITIONS
1-79

GPO : 1983 0 - 411-632

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OC - 12451-85

08 AUG 1985

MEMORANDUM FOR: Director of Communications

25X1   FROM:

Chief, Administrative Management Division, OC

SUBJECT: OC-AMD Staff Notes - 29 July-2 August 1985

25X1

25X1

WARNING NOTICE -
INTELLIGENCE SOURCES OR
METHODS INVOLVED

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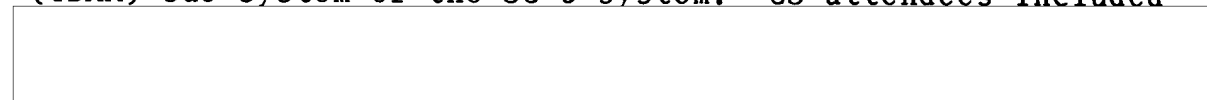SUBJECT: OC-AMD Staff Notes - 29 July-2 August 1985

25X1

6.   On 2 August 1985, C/AMD and C/CDTG visited the
Communications School (CS). In addition to an informal meeting
with the School Staff, they were given briefings by C/ESS and
C/ISD.

25X1   7.
visited CS on 31 July to discuss a proposal to develop a Computer
Based Training (CBT) course for the Time Division Multiple Access
(TDMA) sub-system of the SC-3 system. CS attendees included
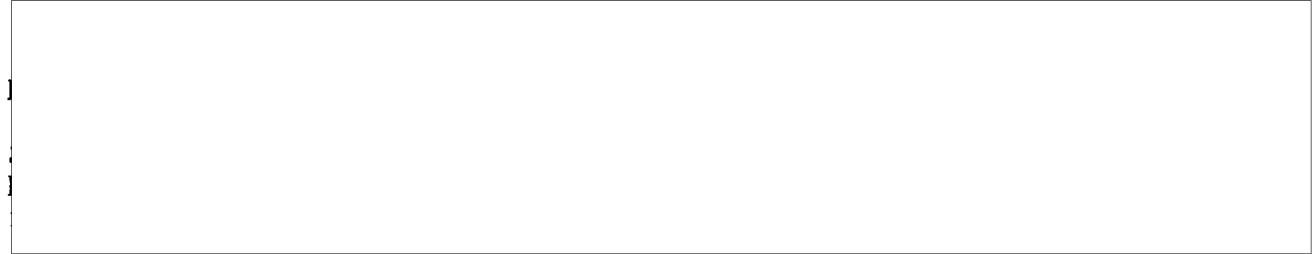
25X1

25X1   8.   visited TTD in
regards to OIT/DNG training needs and to be briefed on present
training. Both gentlemen were impressed with the newly
implemented Digital Comprehensive Exercise class.

9.   There was a total of seven OTD instructors in TDY status
during the reporting period.

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SUBJECT: OC-AMD Staff Notes - 29 July-2 August 1985

25X1

        11. A total of 80 tapes were duplicated on the new
duplication system this past week. A major portion of this
number are for Area requests.

25X1

        13. A retirement, with no increase in personnel, leaves a
net decrease of one officer for Panel MCN this week. In Panel D,
there was one personnel loss during the week. Since there were
no retirements, resignations, or organizational transfers of TCS
personnel, the Panel remains at 89 personnel over authorized
ceiling. Taking into account all factors that govern Panel D
staffing, including those personnel in the training complement,
the Panel is currently 24 personnel understrength.

        14. OSG activities included the processing of ten TDY
personnel, and one returnee, and one file shop. OC is currently
providing 30 Panel D and one Panel N CONUS-based personnel for
TDY support of the Foreign and Domestic Networks.

25X1
        15. C/RES, RES recruiters along with [   ] journeyed
to Augusta, Georgia and Biloxi, Mississippi on a recruitment trip
during this week with the following results:

        Of the 158 individuals who attended the briefings, 31 took
the ET test of which 11 passed and were given PHS packages;

        Thirty-two individuals took the TCS test and four were
given PHS packages;

        Four attendees took the UES test and two were given PHS
packages;

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Eight Computer Science graduates and six clerical applicants were given PHS packages.

16.   RES, CSD, and ED interviewed and/or tested the following applicants during the week:

PANEL	Placed in Processing
MCN 11	11
MCE 3	3
MCD 7	5
MCS 4	4

17.   The responses from our July advertisement in the IEEE Magazine were encouraging as we received 16 resumes from potential MCE candidates. Other resumes reviewed were: MCN 17, MCU 2, MCD 6.

18.   EOD's for the week were: MCE 1, MCA 1.

19.   RES received the second recruitment backdrop display to assist a second recruitment team.

20.   The new OC brochure was received this week and copies are being forwarded to the field recruiters. Along with the brochures to the field recruiters is a more in depth memo identifying more specific details in assuring potential candidates do in fact meet OC qualifications.

21.   PHS packages were received and reviewed by RES with the following results:

Placed in Processing	Pre-processing interview
MCN 28	12
MCD 0	3

Nine PHS packages were rejected.

25X1

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